

Risk Assessment - Indoor Team Building

Hazard?	Who may be at Risk?	Risk		Control Measure
		Likelihood	Consequence	
Weather				
Heat	Participants	M	M	<ul style="list-style-type: none"> Facilitator to ensure activity area is well ventilated if the weather is hot If required, facilitator is to ensure that participants are provided with opportunity to rest during the session Facilitators are to slow the pace of the session down if the heat is excessive
Venue				
Slips, trips falls	Group	VH	VH	<ul style="list-style-type: none"> Facilitator to perform a visual inspection of the allocated activity area prior to commencing the activity to ensure that it is free from hazards including clutter and loose items. If required, all ledges and edges are to be marked in a bright contrasting colour.
Venue fixtures	Group	H	H	<ul style="list-style-type: none"> Facilitator to check prior to commencing the activity that there are no obstructions that may impede the session. Facilitator to ensure the activity is performed in area that is deemed suitable, if not, then the Product Manager must be informed.
Equipment				
Strangulation (Roped and spider web elements)	Participants	VL	VH	<ul style="list-style-type: none"> Facilitator to brief participants on safe technique prior to attempting spider web or tasks with roped elements Facilitator to monitor Group closely during attempts at tasks where strangulation could occur to ensure safe technique is followed
Misuse of equipment (Planks, ropes, etc.)	Group	VL	M	<ul style="list-style-type: none"> Facilitators are to brief all participants on how to use equipment safely prior to commencing the session Facilitator to be vigilant during the session and ensure safety rules are being followed
Fall from apparatus	Participants	M	M	<ul style="list-style-type: none"> Facilitator to brief participants on safe technique prior to attempting tasks with high elements Facilitator to monitor Group closely during attempts at tasks with high elements to ensure safe technique is followed
Structural failure	All	L	M	<ul style="list-style-type: none"> Facilitator to carry out visual inspection of all apparatus prior to commencing the activity Facilitator must complete a fit-to-use form prior to the session commencing
Splinters	Participants	VL	L	<ul style="list-style-type: none"> Facilitator to visibly check the apparatus for splintered wood prior to each activity session All damaged wood must be repaired, protected or padded before allowing group to take part Facilitators to check the all problem solving elements before the session commences
Participants dropped whilst being carried	Participants	L	M	<ul style="list-style-type: none"> Facilitators to brief participants in how to carry other participants safely Facilitator to monitor Group closely during carrying operations to ensure safe technique is being followed
Grazes and scratches	Participants	H	L	<ul style="list-style-type: none"> Facilitator to ensure participants are appropriately dressed prior to commencing the activity, e.g. long trousers, long sleeves and sturdy footwear
Hair, clothing or jewellery trapped in equipment/apparatus	Participants	M	L	<ul style="list-style-type: none"> Facilitators are to brief all participants to tuck away loose clothing and long hair prior to commencing the activity Facilitators are to brief participants to remove all jewellery including watches prior to commencing the activity and ensure that this is kept in a safe place with accompanying adult/teacher Facilitator to visually check every participant prior to commencing each new element to ensure compliance
Other				
Inappropriate contact	Participants	L	H	<ul style="list-style-type: none"> Facilitators to brief participants on how to hold/carry other participants appropriately for each element Facilitator to ensure they personally follow rules on inappropriate contact when supervising sessions

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